

# OFFICIAL PROCEEDINGS OF THE BOARD OF TRUSTEES POLICEMEN'S AND FIREMEN'S RETIREMENT SYSTEM

## Proceedings Dec. 7, 1943

December 7, 1943  
Lansing, Michigan  
City Comptroller's Office  
3:00 P.M.

It was moved and supported that Mr. Kopietz be named as Vice-Chairman of the Board.

Carried.

### ROLL CALL

Present—Trustees Carter, Crego, Hunter, Kopietz, Mead, Seelye, Smith, Webb, Weber.—9.  
Absent—None.

Present—R. E. Sanderson, Secretary, and Paul Eger, City Attorney.

It was moved and supported that Mr. Seelye be named as Chairman of the Board.

Carried.

It was moved and supported that beginning January 1, 1944, that regular meetings of the Board be held on the 3rd Tuesday of each month at 8:00 P.M. and that the meetings be held at the Retirement System Office in the City Hall.

Carried.

The Board adjourned.

R. E. SANDERSON,  
Secretary.

# OFFICIAL PROCEEDINGS OF Board of Cemetery and Park Commissioners OF THE CITY OF LANSING

## Proceedings Dec. 8, 1943

December 8, 1943.

The Board met in regular session and was called to order by the President, Com. Gibbs.

### ROLL CALL

Present—Coms. Beltz, Cook, Gibbs, Gates, McKim, Murphy, Rathbun, Wooton.—8.

Absent—None.

The minutes of the previous session were approved.

### COMMUNICATIONS

A letter was received from Mrs. E. B. Johns and family in which they expressed appreciation for the kindness at the time of Mr. Johns' death, for flowers and for the years of pleasant and harmonious association with all the members of the Board.

Received and placed on file.

# OFFICIAL PROCEEDINGS OF THE BOARD OF TRUSTEES POLICEMEN'S AND FIREMEN'S RETIREMENT SYSTEM

## Proceedings Dec. 21, 1943

Lansing, Michigan  
City Comptroller's Office  
8:00 o'Clock P.M.

### ROLL CALL

Present—Trustees Carter, Crego, Hunter, Kopietz, Mead, Seelye, Webb, Weber.—3.

Absent—Trustee Smith.—1.

Present—R. E. Sanderson, Secretary, and Paul Eger, City Attorney.

The minutes of the last meeting were read by the Secretary and approved.

It was moved and supported that the following rules and regulations governing the election of member trustees of the Board of Trustees of the Policemen's and Firemen's Retirement System be adopted.

Carried.

### Rules and Regulations Governing Election of Member Trustees of the Board of Trustees of the Policemen's and Firemen's Retirement System:

#### Authority to Make Rules:

Chapter 29 of the City Charter provides in Section 3, that "The Board shall consist of nine Trustees as follows: (a), the Mayor of the City; (b), a member of the City Council to be selected by the City Council; (c), a member of the Board of Police and Fire Commissioners to be selected by the Board of Police and Fire Commissioners; (d), the City Treasurer; (e), the Mayor, by and with the consent of the City Council, shall appoint a citizen who is a duly qualified elector and a freeholder of the City, and who is neither an employee of the City nor eligible to receive benefits under the provisions of this Chapter; (f), two policemen, who are members of the Retirement System, to be elected by the policemen members of the Retirement System; (g), two firemen, who are members of the Retirement System, to be elected by the firemen members of the Retirement System; said election to be held under such rules and regulations as the Board shall adopt to govern such election."

Until the first election is held, the Mayor shall appoint four member Trustees, provided for in section 3, to serve as Trustees, until their successors have been elected and have qualified. The Board so constituted, shall order and arrange for an election by the members to be held within sixty days from the effective date of this Retirement System. At the first election, the appointed citizen shall serve five years; the policeman member with the greatest number of votes shall serve four years; the policeman member with the next greatest number of votes, shall serve two years; the fireman member with the greatest number of votes shall serve three years; the fireman member with the next greatest number of votes shall serve one year.

### RULE I

#### Primary Election Time, Place and Method:

Section (1) A primary election to determine nominees shall be held the third Tuesday in January.

Section (2) The nominees for the office of member trustees to be voted on at the regular election shall be chosen in the following manner. The Secretary shall prepare numbered ballots for policemen and firemen with spaces thereon for twice the number of names as there are members to be elected and shall deliver to the election inspectors the number of ballots equal to the number eligible to vote in each department. Each department shall have one ballot box which shall be in the custody and under the direction of the election inspectors. Such inspectors shall have copies of the Primary eligible list as prepared by the Secretary and shall give each member eligible to vote an official ballot for which he shall sign his name opposite his typed name on said list. The number of each ballot shall be torn off prior to being deposited in ballot box. Such ballot box shall be taken to such places and at such times as the election inspectors shall determine between the hours of 6:30 A.M. and 8:00 P.M. on Primary Election day. At 8:15 o'clock P.M. on the date of such primary said ballots shall be delivered by the inspectors to the Secretary of the Board who together with said inspectors shall count the number of votes cast and make written return of the results of the Primary election to the Board.

**Primary Eligible List:**

Section (3) The Secretary shall prepare a list of all active Retirement System members of each department as of December 31st to be known as the Primary Eligible List, showing the name and last known residence address of each member who is entitled to vote and who is eligible for nomination as candidate for the office of Member Trustee. The Secretary shall furnish sufficient copies of said Primary eligible list to each department and to the election inspectors.

**Selection of Successful Candidates for Nomination:**

Section (4) The number of nominees for the office of policeman member trustees shall be twice the number of policemen member trustees to be elected and the number of nominees for the office of fireman member trustee shall be twice the number of firemen member trustees to be elected.

**Certification of Successful Candidates for Nomination:**

Section (5) After the votes are recorded and the totals verified, the Board of Trustees, acting as a Board of Canvassers, shall certify the results of the primary election to the Secretary of the Retirement System who shall thereupon notify all candidates of the names of the successful candidates.

**Tie Votes:**

Section (6) In the event tie votes will eliminate any candidate at the primary or at the election, then such tie vote shall be decided by the Election Commission of the City of Lansing in accordance with established procedure in handling a like situation.

**Withdrawal of Name from Ballot:**

Section (7) After any person becomes a nominee to the office of trustee, such person shall not be permitted to withdraw unless written notice is served on the Secretary of the Retirement System not later than 10 days after the primary election.

**RULE II****Elections to Be Held:****Time, Place and Method:**

Section (1) An election to select the trustees shall be held the **Third Tuesday in February**.

All Elections shall be held at the Retirement System Office at Room No. 214 in the City Hall.

Polls shall open at 7:00 A.M. and remain open until 8:00 P.M.

Section (2) Voting Machines shall be used in all regular elections. Two machines shall be used, one for policemen members and one for firemen members.

**Identifying Information on Ballot:**

Section (3) Whenever there is a possi-

bility of confusion through similarity of names of nominees or candidates, the Board of Trustees shall add whatever additional identification it deems necessary to avoid any confusion.

**Designation Prohibited on Ballot:**

Section (4) No voting machine candidate label shall have printed thereon any organization or political designation or mark, except, as specifically provided in Section (8) of this Rule.

**Arrangement of Names on Voting Machine:**

Section (5) Names on the Voting Machines shall be arranged alphabetically, according to surname, in a horizontal column.

**Poll List:**

Section (6) The Secretary shall prepare a list of active members of each department as of January 31st to be known as a Poll List, showing the name and last known residence address of each member who is entitled to vote at the election. The Secretary shall certify that the Poll List is a true and correct copy of the names and residence addresses as shown in the records of the Retirement System.

**Who May Vote:**

Section (7) Only active members of the policemen's and firemen's Retirement System who are making contributions to the Annuity Savings Fund shall be permitted to vote for trustees of the Retirement System.

**Instruction Ballots:**

Section (8) The Secretary shall have prepared a sufficient number of instruction ballots showing the position of the candidates' names on the voting machines and shall furnish same to all members requesting same.

**Board of Canvassers:**

Section (9) The Board of Trustees shall act as a Board of Canvassers and shall canvass the votes cast at each election and shall certify to the results of the election.

**RULE III****Election Inspectors:**

Not less than 10 days prior to each election or primary the Board of Trustees shall appoint two persons from the Police Department and two persons from the Fire Department to act as election inspectors who shall serve without compensation for such services. Said inspectors shall perform all the duties required to carry out said election and primary election in accordance with said Charter provisions and rules and adopted by the Board of Trustees.

It was moved and supported that Ross Dibble and Leon Orlie be appointed firemen election inspectors for the Primary Election to be held January 18, 1944.

Carried.

It was moved and supported that David Duncan and Oris Montgomery be appointed policemen election inspectors for the Primary Election to be held January 18, 1944.

Carried.

The Board adjourned.

R. E. SANDERSON,  
Secretary.

# OFFICIAL PROCEEDINGS OF THE BOARD OF TRUSTEES OF THE CITY OF LANSING RETIREMENT SYSTEM

## Proceedings Dec. 21, 1943

Lansing, Michigan  
City Comptroller's Office  
7:30 o'Clock P.M.

### ROLL CALL

Present—Trustees Crego, Gwinn, Hamilton, Haywood, Russell, Webb.—6.  
Absent—Trustee Bancroft.—1.  
Present—R. E. Sanderson, Secretary, and Paul G. Eger, City Attorney.

The minutes of the last meeting were read by the Secretary and approved.

Applications for retirement were received from Ben Culy, Wm. Stuart Saier, and Henry Simmons.

It was moved and supported that the application for retirement submitted by Ben Culy be approved and that he be placed on the Retired List as of December 18, 1943.

Carried.

It was moved and supported that the application for retirement submitted by Wm. Stuart Saier be approved and that he be placed on the Retired List as of January 1, 1944.

Carried.

It was moved and supported that the application for retirement submitted by Henry Simmons be approved and that he be placed on the Retired List as of January 16, 1944.

Carried.

Application for membership and extension of service was received from George Hertel.

sion of service was received from George Hertel.

It was moved and supported that the applications for membership and extension of service submitted by George Hertel be denied.

Carried.

It was moved and supported that the Secretary's report on refunds of accumulated contributions made since last meeting, amounting to \$953.87, and retirement allowances paid for month of November, totaling \$1,437.96, be approved and placed on file.

Carried.

By Mr. Hamilton—

Resolved: That the sum of \$705.64, same being the accumulated contributions of the following Retired Members:

Charles Bennett	.....\$183.01
Ben Culy	.....239.48
Wm. Stuart Saier	.....283.15

be transferred from the Annuity Savings Fund to the Annuity Reserve Fund.

Adopted by the following vote:

Yeas—Crego, Gwinn, Hamilton, Haywood, Russell, Webb.—6.  
Nays—None.

It was moved and supported that beginning with the January, 1944, meeting that the meetings of the Board be held at 7:00 o'clock P.M. instead of 7:30 P.M.

Carried.

The Board adjourned.

R. E. SANDERSON,